



# Sedgwick County Conservation District

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## IMPORTANT COST SHARE ESSENTIALS

- A contract will not be created until a Sewer Permit Application document has been obtained from the Metropolitan Area Building & Construction Department (MABCD) or the City of Wichita and submitted to the Conservation District office.
- **Construction on a project may not begin before a contract is approved:** Projects started before final Division of Conservation contract approval will not be eligible for Cost Share funding.
- **Cost Share REIMBURSEMENT is based on the County Average Cost (CAC) rate:** The CAC rate is determined by the costs of construction practices completed in the previous year within Sedgwick County. The maximum cost-share payment for an on-site waste system is tentatively set at \$2,500.
- **Obtaining bids from three different contractors is highly recommended:** Keep in mind that the actual costs may exceed the CAC rates because those rates will be one year old.
- **Requests for Cost Share payments will not be submitted until all paid receipts and necessary forms have been completed and received by the Sedgwick County District Manager and the completed project is fully approved by MABCD or the permitting agency.**
- **Cost share payments will be disbursed to the landowner(s) on a REIMBURSEMENT basis only;** the landowner(s) is responsible for paying the contractor. All conditions, terms of construction and payments are strictly between the landowner(s) and the contractor.

**I have read and fully understand each Cost Share Essential listed above.**

**Landowner(s):** \_\_\_\_\_  
\_\_\_\_\_

**Date:** \_\_\_\_\_

*(This form is attached to and becomes a part of the contract  
between the landowner(s) and the Division of Conservation)*

Revised: 2025