



# Sedgwick County Conservation District

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## IMPORTANT COST SHARE ESSENTIALS

- A contract will not be created until an On-Site Waste permit has been obtained from the City or MABCD (depending on property location) and submitted to the Conservation District office.
- **Construction on a project may not begin before a contract is approved:** Projects started before final Division of Conservation contract approval will not be eligible for Cost Share funding.
- **Cost Share REIMBURSEMENT is based on the County Average Cost (CAC) rate:** The CAC rate is determined by the costs of construction practices completed in the previous year within Sedgwick County. The maximum cost-share payment for an on-site waste system is tentatively set at \$2,000.
- **Obtaining bids from three different contractors is highly recommended:** Keep in mind that the actual costs may exceed the CAC rates because those rates will be one year old.
- **Requests for Cost Share payments will not be submitted until all paid receipts and necessary forms have been completed and received by Sedgwick County District Manager Catherine Johnson and the completed project is fully approved by the City of Wichita Environmental Services Department.**
- **Cost share payments will be disbursed to the landowner(s) on a REIMBURSEMENT basis only; the landowner(s) is responsible for paying the contractor.** All conditions, terms of construction and payments are strictly between the landowner(s) and the contractor.
- **No** cost-share payments can be processed between May 20 and June 30 of 2021.  
**No** cost-share payments can be processed between May 19 and June 30 of 2022.

**I have read and fully understand each Cost Share Essential listed above.**

**Landowner(s):** \_\_\_\_\_  
\_\_\_\_\_

**Date:** \_\_\_\_\_

*(This form is attached to and becomes a part of the contract between the landowner(s) and the Division of Conservation)*

*Revised: 2020*